



PAINSWICK ROCOCO GARDEN TRUST

VOLUNTEER JOB DESCRIPTION WELCOME VOLUNTEER

Painswick Rococo Garden is a 10 acre historical garden, designed and created in the mid-1740s and set in Painswick, Gloucestershire. Famous for its snowdrop display, the Rococo Garden is a fascinating step back to a flamboyant and sensual period of English garden design.

WHAT IS THE ROLE?

You will be the first point of contact for all visitors to the Garden, meeting and greeting them and operating our straightforward till system to sell admission tickets and items from our shop. Providing a consistently warm and friendly welcome, you will orientate our visitors and answer their many and varied queries.

WHAT'S IN IT FOR YOU?

You will enjoy meet and greeting all of our visitors from around the world, making them feel at ease when they arrive. You will be able to enthuse about (sell) our lovely shop stock and remain calm under gentle pressure (there can be queues on busy days).

WHAT'S INVOLVED?

- meet and greet all visitors to the Garden
- sell admission tickets to the Garden and sell shop goods.
- during quiet periods, assist with administrative tasks at the desk and stocking the shop.

WHAT DO I NEED?

An ability to communicate in a warm, friendly an effective manner
An ability to remain calm under gentle pressure
Attention to detail when taking money/operating the till
Not phased by random questions.

Painswick Rococo Garden, Painswick, Glos. GL6 6TH
Tel: 01452 813204 Email: info@rococogarden.org.uk
www.rococogarden.org.uk

Registered Charitable Trust No. 1107844
Registered Co. No. 5321203

TERMS

Light refreshments plus tea and coffee where appropriate

TIME COMMITMENT

A half day shift (either 10.30-1.30 or 1.30-4.30pm) ideally minimum of once a fortnight.

STAFF CONTACT

Dominic Hamilton, Garden Director

Duty Manager - day-to-day management when Garden Director not on site.

PLEASE NOTE

This role is purely voluntary and this arrangement is not meant to be a legally binding one, nor an employment contract.

Dominic Hamilton

Reviewed & updated 13 November 2018