



## **LEGAL SPECIALIST TRUSTEE**

### **AREAS OF SPECIFIC RESPONSIBILITY**

In addition to those outlined on the trustee role profile, this role will include the following specific areas of responsibility:

- To provide expert advice and oversight to ensure the organisation operates within the legal framework governing charities and small businesses, enabling compliance with all relevant legislation, regulations, and best practice;
- To facilitate robust governance structures and to contribute to the development, review, and implementation of policies, procedures, and guidelines that support our mission and strategic objectives, and ensure ethical and effective practices;
- To help identify and mitigate potential risks, ensuring the charity operates in a transparent and accountable manner;
- To advise the Board and staff team on specific legal matters pertaining to the organisation and its assets to ensure the Trust's interests are protected and pursued;
- To work with external lawyers as required.

### **Skills and experience**

#### *Essential*

- A demonstrable track record as a successful legal professional;
- An understanding of the UK charity sector, good governance, Charity Commission, Companies House requirements, relevant legislation and statutory requirements;
- Excellent networking, influencing and communication skills;
- The ability to work effectively with small team of staff and volunteers to achieve targets.

#### *Desirable*

- Experience of litigation and property law;
- Experience of serving as a trustee on a charity board;
- Experience of working with a small team of staff and volunteers in a charity setting.

*Dominic Hamilton, 9 May 2025*